**Minutes of Meeting**

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| **Meeting Name** | | Germany Pilot- workshop | | | | |
| **Stream** | | Data | | | | |
| **Date** | | 2023-09-07 | | | | |
| **Time (JST)** | | 11:30 AM-12:00 AM IST & 08:00 AM-08:30 AM Germany time | | | | |
| **Presenter** | | Armin | | | | |
| **Scribe** | |  | | | | |
| **Attendees** | | | | | | |
| **No** | **Name** | **Company** | **No** | **Name** | | **Company** |
| 1 | Elinor Fink | MCE | 5 | Manivasagan Namasivayam | | CG-Local |
| 2 | Armin Lange | MCE | 6 | Suresh Patra | | CG-Local |
| 3 | Armin Schmidt | CG | 7 | Anjaly S R | | CG-Local |
| 4 | Li Li | CG | 8 |  | |  |
| **Highlights** | | | | | | |
| **No.** | **Topic** | **Description** | | | **Decision** | **Responsible** |
| **1** | SAP table access Timeline | Access will be getting during Nov or UAT phase | | |  | MCE |
| **2** | Concentrate now on Extract before move to mapping part | First we can focus only on Extract part | | |  | Onsite/Offshore TEAM |
| **3** | Interfaces and External system | 25 interfaces list highlighted and stored into sharepoint | | |  | Armin Schmidt |
| **4** | Use additional column in excel | To enter the value streams and additional notes added one more column in the excel sheet | | |  | Armin Schmidt |
| **5** |  |  | | |  |  |
| **Action Items** | | | | | | |
| **No.** | **Topic** | **Action** | | | **Due Date** | **Responsible** |
| **1** | Asana Tool | Asana Tool to be used for project management purposes | | | 11/09/2023 | Onsite/OffshoreTEAM |
| **2** | Further workshops | Next week workshops will be scheduled on dates12-Sep,13-Sep and 14-Sep | | | 08/09/2023 | Armin Lange |
| **3** |  |  | | |  |  |
|  |  |  | | |  |  |
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